

# Town of Lee Recreation Commission

## Meeting Minutes for 03/07/2017

### Call to Order

- Meeting called to order at 6:30PM.
- Larry Kindberg, Joseph Hannon, Annette Brown and James Lonano were in attendance.
- No public comments.
- The minutes from the February meeting were approved.
- The Treasurer's Report was accepted – no changes to budget with no new expenditures.

### Old Business

- Landscaping at LRP – Mark Davis from Pawtuckaway Nursery was present to discuss landscaping options. Members of the Conservation Commission (Bill Humm, Catherine Fisher and Dick Weyrick) were also in attendance.
  - Mr. Davis advised that the original sales quote from 2013 is no longer good and a new estimate will need to be devised.
  - The Members discussed a preference to focus efforts on the front area of the park that is most visible to the public.
  - Mr. Davis discussed possible options for trees and shrubbery, noting the unique soil conditions at LRP.
  - It was discussed that an irrigation system will likely need to be installed, running from the well, to ensure that the trees are properly cared for and given the opportunity to take hold.
  - Mr. Davis advised that the prior landscaping plan was too elaborate and recommended a simpler plan. The Conservation Commission discussed possible mixed planting with pin cherry's. Mr. Davis concurred that this was a viable option but again stressed that maintenance (i.e., irrigation) was key to the long term success of this landscaping project. Even drought tolerant plants trees will still have an adjustment period and will need water to develop and acclimate to the new soil condition ("re-establishment"). He also discussed options for building up the existing soil through composting.
  - Mr. Davis advised that he needs a plan for the actual landscaping and needs input on what the Town would like to see for this area of the park.
  - In sum: Step 1 – install an irrigation line to the area (spigot or drip system on a timer); Step 2 – develop a plan for the area that would include shading for the area and a big centerpiece tree (native species, double purpose, durable plants, placement); Step 3 – build up the soil in the area (composting); Step 4 – conduct a site visit with the Conservation Commission and Mr. Davis.
  - Funds are not available until July 1, 2017 – planting could be done before or in the Fall as long as there is irrigation; 6 weeks should be sufficient with 2-3 additional waterings after October 15th.
- ORYA Memorandum of Understanding

- It was agreed that the Commission would recommend that the Commission be put back into the MOU so that we are advised of the developments as they occur.
- It was also agreed that the Commission would recommend that Stevens Field be put back in as a field in use since it was been “resting” for 2 years.
- It was also agreed that the MOU be amended to include “The Town of Lee Parks and Recreation Commission” in the title of the document and in the introductory paragraph. James will prepare a draft for Larry to present to the Select Board.
- Upcoming Select Board Meeting
  - Larry will present to the Board on March 13, 2017 to request that the Commission’s authority under the RSA be reinstated. Larry will also present to the Board our recommendations for the renewed MOU with ORYA.

#### New Business

- Easter Egg Hunt
  - Larry will follow up with Cynthia regarding preparations.
  - James will follow up with Lindt regarding possible donations.
  - This event is scheduled for April 15, 2017.
- Fishing Derby
  - Larry will send a letter to the Stevens Family seeking permission to use their property for the Fishing Derby.
  - This event is scheduled for May 13, 2017.
- Recent email from the Fire Chief
  - Larry was contacted for input regarding a potential Eagle Scout Project to put an AED at the Pavilion at LRP.
  - The Commission discussed the potential difficulties in keeping an AED locked in the shed, such as delay in reaching in a true emergency or vandalism/theft. It was discussed that outdoor storage units are available, but the issue of maintenance and access was discussed.
- Movie Night
  - The agreement was reviewed by the Commission with licensing fees noted at \$285 and event fees noted at \$349.
  - The Commission discussed purchasing a movie poster from the vendor and posting in the Library, to then be raffled off at the event.
  - James will plan to purchase the DVD through Amazon.

#### Conclusion

- The next meeting is scheduled for Tuesday, April 4, 2017 at 6:30PM to be held at the Public Safety Complex.
- The meeting was adjourned at 8:10PM.